

# STEVEN A. MILLER

14 Nathan Drive  
North Brunswick, New Jersey 08902  
Email: [stmiller@rutgers.edu](mailto:stmiller@rutgers.edu)  
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(732) 422-7707 (H)  
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## EXPERIENCE

**Coordinator of Undergraduate Studies, Department of Journalism and Media Studies**  
**Internship Coordinator** 1987-  
**Present**

Rutgers University, New Brunswick, New Jersey

- Work closely and consult with Chair to implement curricular policies, scheduling classes, hiring part-time lecturers, and overall conduct of Departmental activities.
- Supervise Undergraduate Part-Time Lecturers and work with them in course development
- Teach courses in broadcast journalism, media history, media ethics, media criticism, and sports journalism for the Department of Journalism and Media Studies.
- Organize and Supervise Department of Journalism and Mass Media's Internship Program.
- Coordinate Broadcast Journalism Curriculum
- Act as liaison between students and professional constituencies in providing coordination of credited placements.
- Journalism Department Advisor to students in areas of course selection and career counseling.
- Chair, Department of Journalism and Media Studies Undergraduate Curriculum Review Committee, which is charged with supervising, assessing, and making decisions about curricula, regulations, and all policy governing the School of Communication and Information.
- Serve on various school-wide committees, including Deans, Chairs, and Directors, SC&I Undergraduate Council, JMS Study Abroad Committee.
- Assist students, faculty and staff in the development of multimedia and technology-related projects.
- Academic mentor for Rutgers University teams, including Women's Lacrosse, Softball, and Women's Volleyball.
- Coordinate Broadcast Journalism Curriculum
- Member, WRSU-FM Radio Council

**Director of Television Production** 1986-1987

Columbia High School, South Orange, New Jersey

- Taught courses in broadcast journalism and video production.
- Coordinated all operations, developed and produced programming, coordinated and enforced policy for Public Access Channel 35.

**Staff Writer** 1985-1986

*Business Computer Systems Magazine*, Newton, Massachusetts

Wrote and researched articles about computer issues, trends, and products relevant to Fortune 1000 companies.

**Producer/Intern** Summer 1985

Boston Community Access Channel, Boston, Massachusetts

Produced, directed, edited and wrote documentaries, programs, and news segments cablecast to the Boston community.

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### Computer Lab Assistant

1984-1985

Boston University School of Education, Boston, Massachusetts

Assisted the Director of Educational Computing in teaching and facilitating students in the application and development of computer knowledge.

## EDUCATION

- Masters of Education, Educational Media and Technology** August  
1985  
Boston University School of Education  
Concentration in Instructional Television and Computers
- Bachelor of Arts, Cum Laude, History** May  
1979  
Rutgers University, New Brunswick, New Jersey  
Secondary School Teaching Certification: Social Studies, English  
Member Phi Alpha Theta (History Honors Society)

## SERVICE ACTIVITIES

- Member, Loyal Sons and Daughters of Rutgers University** April 2019
- Nominated and selected for membership in this historic university organization for my service to the university and our students
  - Will work closely with the Rutgers University Alumni Association on activities pertinent to this organization
- Chairperson** 2017-present  
**Department of Journalism and Media Studies Curriculum Committee**
- Work with JMS Chair and Faculty in developing and implementing undergraduate curriculum
  - Coordinate committee decisions with Departmental and school-wide policies
- Deans, Chairs, and Directors Committee** 2006- present  
**School of Communication and Information**
- Work with SC&I administration on school-wide policy and curriculum
  - Discuss best practices to improve educational opportunities for students throughout the school

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### Academic Mentor

2004-present

Rutgers University  
New Brunswick, New Jersey

- Serve as academic advisor to the University's Women's Lacrosse, Women's Volleyball and Softball teams.
- Participate in the recruitment of student-athletes

### Member, WRSU-FM Radio Council

1994-present

Rutgers University  
New Brunswick, New Jersey

- Serve as member of supervising body for University's student radio station, WRSU-FM.
- Make decision concerning fiscal and regulatory policy of the station

### AIDS and the Media

1991-2006

Department of Journalism and Media Studies  
Rutgers University Department of Health Education

- Teach course once an academic year on the media's dissemination of information about the A.I.D.S. epidemic to university students.
- Classes delve into the journalistic trends, policies and issues facing gatekeepers and publics dealing with this health crisis.
- Course was developed as part of a Centers for Disease Control grant given to the university as a partnership between the two departments.

### Member, North Brunswick/Spotswood Tech-Prep Committee

2002-present

North Brunswick Township School System  
North Brunswick, New Jersey

- Consult with school systems on creation, writing and submission of grant-funded broadcast journalism program
- Act as a liaison with high school administrators in curriculum development and equipment purchases.

### Video Production

Spring 2000

North Brunswick Township School System  
North Brunswick, New Jersey

- Produced, Directed and Edited Mathematics Teaching Enhancement Classes for Video. Tapes will be used to reinforce teaching techniques to elementary level teachers.
- Project is entitled: *New Strategies for Teaching Mathematics at the Elementary Level*.

### Master of Ceremonies

1999-2000

Livingston Park School  
North Brunswick, New Jersey

- Master of Ceremonies at elementary school fundraiser.
- Monies go towards school activities and facilities development

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**Guest Lectures**

**February 2000**

Linwood Middle School  
North Brunswick, New Jersey

- Gave guest lecture on Public Speaking Seventh Grade English class.
- Gave guest lecture on Video Production to Middle School Video Club.

**North Brunswick Band Parents Association**

**2000-2007**

- Help organize and consult for band activities for North Brunswick High School Marching Band
- Recruit and supervise Pit Crew Parents

**Vice-President and Coach**

**1998- 2006**

North Brunswick Girls' Fast Pitch Association  
North Brunswick, New Jersey

- Vice-President of independent girls' softball organization.
- Head Coach 2000- Present. Was assistant coach on the 10 and under team for the 1998 and 1999 seasons
- Served on committee which served to merge the town's recreational softball program with the Babe Ruth Baseball Association. Changeover begins Spring 2000.

**Softball Coach**

**1995-2002**

North Brunswick Township  
North Brunswick, New Jersey

- Served as coach for girls softball teams in town's recreational softball program.
- Helped conduct clinics for young softball players.
- Served as League Director for the 2000 and 2001 seasons.

**Video Judge**

**1993-2002**

Woman's Sports Foundation Journalism Contest  
Long Island, New York

- Serve as video judge and evaluator for annual national Broadcast Journalism awards. Subject: professional broadcast coverage of woman's sports submitted from shows presented during the previous calendar year.
- Serve on committee to reevaluate and strengthen contest rules and requirements.

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**Executive Producer, Video Projects**

**1996-1998**

C.A.S.E. Program

Rutgers University

New Brunswick, New Jersey

- Supervised student groups in the production of Public Service Announcements and Video News Releases for clients of the university's community outreach program.
- Was liaison between student groups, clients and the CASE program in the production and creative process.
- Worked as conduit between the Department of Journalism and Mass Media and the C.A.S.E. program in the carrying out of curricular, administrative and client goals.
- Program produced at least 40 Video News Releases and Public Service Announcements for the community partners.

**Producer, Promotional Video**

**Spring 1998**

Chai Project

New Brunswick, New Jersey

- Produced, Directed and created video presentation used as a promotional tool by non-profit organization seeking legalization of needle exchange.
- Project was entitled: *The New Brunswick Needle Exchange Program*.
- Video was shown to legislative and governmental bodies in support of legalization process.

**Producer, Promotional Video**

**Spring 1997**

Rutgers University Volleyball Team

New Brunswick, New Jersey

- Produced, Directed and created video presentation used as a recruiting tool by the team.
- Project was entitled *Rutgers Women's Volleyball: A Step Towards the Future*.

**Contest Judge**

**1996-1997**

Harness Racing Association

Colts Neck, New Jersey

- Served as Video judge for broadcast competition.
- Submissions examined coverage of harness racing by professional stations.

**Contest Judge**

**1995-1996**

New Jersey Press Women

Highland Park, New Jersey

- Served as judge for High School Journalism Contest in the categories of Columns and Op-Eds.
- Gave Keynote Address at the Spring 1996 awards banquet.

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**Executive Producer, Documentary Video**

**Spring 1996**

Rutgers University Health Services

New Brunswick, New Jersey

- Supervised the development and completion of short-form student video examining the health risks of body art.
- Project was entitled *The Living Canvas*.
- Documentary was produced at the request of health professionals for use at national conference examining tattooing and piercing among college students.
- Video was accepted for entry into national student film festival.

**Executive Producer, Documentary Video**

**Spring 1994**

Rutgers University Outreach Arts Program

New Brunswick, New Jersey

- Supervised the production of production examining the activities of New Brunswick-based teen arts development program.
- Project was developed in cooperation between the Department of Journalism and Mass Media, The Walt Whitman Community Service Project and the New Brunswick Board of Education.

**Producer, Director Documentary Video**

**Spring 1992**

Raritan Valley Workshop

New Brunswick, New Jersey

- Produced, Directed, and Wrote a short-form documentary examining the life of participants in the sheltered workshop.
- Project was entitled *A Day in the Life*.
- Documentary was shown as part of organization's twenty-fifth anniversary celebration.
- Project was developed as a cooperative effort between the March of Dimes, The Raritan Valley Workshop and the Department of Journalism and Mass Media.

**Video Production and Colloquium Developer**

**Spring 1992**

Rutgers University

New Brunswick, New Jersey

- Produced, Directed and presented short-form video as part of a joint colloquium presented by the Department of Journalism and Mass Media, Department of Health Education and WRSU-FM.
- Was part of the team which created, developed and presented the colloquium entitled *HIV and the Media: The Public, The Press and the Right to Know*.
- Colloquium was broadcast live on WRSU-FM. Served as news analyst for broadcast.

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**Public Service Announcement**

**Spring 1991**

New Jersey Health Products Council

Union, New Jersey

- Supervised and wrote a Public Service Announcement dealing with the prevention of A.I.D.S. and H.I.V.
- Project was submitted and won second place in contest sponsored by the New Jersey Health Products Council in cooperation with the New Jersey Departments of Health and Higher Education.

**Video Production**

**Summer 1991**

Rutgers University Department of Health Education

New Brunswick, New Jersey

- Produced, Directed and Supervised the taping of a week long conference on A.I.D.S. and H.I.V. education and prevention.
- Working with the Department of Health Education, documented lectures, presentations and classes put forth at the gathering.

**Contest Judge**

**Spring 1991**

Society of Professional Journalists, New Jersey Chapter

New Brunswick, New Jersey

- Served as arbiter in High School student newspaper competition.

**Executive Producer, Video Documentary**

**Spring 1990**

Rutgers University Department of Health Education

New Brunswick, New Jersey

- Produced, Directed and Wrote a short-form documentary on the coming of the Names Project A.I.D.S. Memorial Quilt to Rutgers University.
- Project was entitled *One Stitch, One Thread, One Quilt: The Names Project At Rutgers University*.
- Project was shot by myself and students and based on interviews with persons with H.I.V., persons with A.I.D.S. and others who were helping in the presentation of the project.
- Video has been used by the Rutgers University Department of Health Education and Department of Journalism and Mass Media for teaching and education.
- Video was presented to the members of the Names Project board and their representatives.