School of Communication and Information
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Director of the Undergraduate Program in Information Technology and Informatics

The School of Communication and Information (SC&I) at Rutgers, The State University of New Jersey, invites applications for a non-tenure track faculty director of the Information Technology and Informatics (ITI) undergraduate program in the Department of Library and Information Science (LIS). The initial faculty appointment will be for a three-year term, and the individual will be eligible for renewals indefinitely pending successful review.

The Department of Library and Information Science has approximately 800 undergraduate Information Technology and Informatics (ITI) students and offers more than 80 course sections per semester. Students who graduate with an Information Technology and Informatics (ITI) major from SC&I are ready to succeed in careers driven or heavily supported by information technology. The ITI major teaches students how to evaluate, create, develop, implement, and manage information technologies for organizations across industries including business, government, education, and health care. The ITI major unites theories drawn from the humanities and social sciences with practical computer-based competencies. Our program cultivates student understanding of hands-on technological expertise, as well as social, economic, organizational, and ethical impacts of technology locally, nationally, and globally.

The full program overview and course curriculum pathways are available on the SC&I website: https://comminfo.rutgers.edu/academics/undergraduate/information-technology-and-informatics-major.

The Director of the Information Technology and Informatics program actively participates as a Library and Information Science departmental faculty member, and works with the department chair to provide program leadership, management, and teaching support to the undergraduate ITI program instructors, students, and partner constituents, within and outside the university.

The start date for this position can be anytime from January 2019 through September 2019.

Key responsibilities include:

1) **Program Administration and Curriculum Development**, including: class scheduling; student recruitment, admissions, retention, and advising; ongoing curriculum review and development of new learning specializations; evaluation and assessment; implementing data-driven approaches for program management.
2) **Teaching and Advising**: teaching two courses in fall and spring semesters; addressing the needs of traditional and non-traditional undergraduates in technology disciplines, e.g., women, students of color, and students with disabilities; teaching allocations and hiring and mentoring part-time instructors; developing experiential learning opportunities such as capstone experiences, internships, and program-wide events.
3) **Department, School, and Community Service**, including: participating in school governance, engaging with industry representatives, representing the school at university-wide student events, and outreach to other colleges and universities.

Qualifications

We seek applicants with a strong commitment to undergraduate education who are capable of (a) fostering innovation in teaching, curricula, and program management, (b) working collaboratively with our distinguished faculty, department chair, deans, other program directors, and wider Rutgers and outside affiliates to advance a top tier, nationally recognized program of excellence, and (c) demonstrating keen

interpersonal and collaborative skills for navigating a complex environment, roles, and objectives. We strongly favor applicants with a Ph.D. in information technology, information science, information management, or a related field. Ideal candidates will have research, teaching, and/or industry experience in a technological field of innovation; industry connections and ties; demonstrated record of teaching and excellence in an institution of higher education; and experience in innovative and rigorous program development, management, and administration.

Applications

Applications must include a letter of application, a CV, names and contact information of three references, and may include up to three teaching portfolio samples. The letter of application should clearly articulate the candidate's fit to the position with emphasis on requisite administrative and teaching experience and expertise, and to the school, faculty, and academic programs generally. See below for further information about our school.

Questions should be directed to the LIS Department Chair, Dr. Ross Todd, at rtodd@rutgers.edu. Active review of applications will begin September 17, 2018, and the position will remain open until filled. Submit applications to: http://jobs.rutgers.edu/postings/69392.

About Rutgers University and the School of Communication and Information

Rutgers, The State University of New Jersey, is a leading national research university and the state of New Jersey's preeminent, comprehensive public institution of higher education. Established in 1766, the university is the eighth oldest higher education institution in the United States. More than 69,000 students and 22,500 full- and part-time faculty and staff learn, work, and serve the public at Rutgers locations across New Jersey and around the world. For more information see http://www.rutgers.edu.

The School of Communication and Information (SC&I) on the Rutgers-New Brunswick campus houses a dynamic community of scholars who conduct engaged research and teach in the areas of communication, information science and information technology, journalism, librarianship, media studies, organizational and health communication, public relations, and other professional practice areas. SC&I has about 2,500 enrolled students and teaches thousands of other Rutgers students in our five undergraduate programs, two masters degrees, an interdisciplinary doctoral program, and non-degree continuing education programs. We value our culture of collegiality and work hard to support the success of our full- and part-time faculty, staff, and students. For more about the school and its activities, see: http://comminfo.rutgers.edu.

Affirmative Action/Equal Employment Opportunity Statement
It is university policy to provide equal employment opportunity to all its employees and applicants for employment regardless of their race, creed, color, national origin, age, ancestry, nationality, marital or domestic partnership or civil union status, sex, pregnancy, gender identity or expression, disability status, liability for military service, protected veteran status, affectional or sexual orientation, atypical cellular or blood trait, genetic information (including the refusal to submit to genetic testing), or any other category protected by law. As an institution, we value diversity of background and opinion, and prohibit discrimination or harassment on the basis of any legally protected class in the areas of hiring, recruitment, promotion, transfer, demotion, training, compensation, pay, fringe benefits, layoff, termination or any other terms and conditions of employment. For additional information please see the Non-Discrimination Statement at the following web address: http://uhr.rutgers.edu/non-discrimination-statement.