

RUTGERS

School of Graduate Studies

Application for Admission to Candidacy for the Degree of Doctor of Philosophy

Part I. Qualifying Examination

Instructions to the student:

This application form is to be used on two occasions, first at the time you take your qualifying examination and again at the time you take your final (post dissertation) examination.

Shortly before you plan to take your qualifying examination, you should complete Part I of this form. Present it to the Chairperson of your committee at the time of examination. After the members of your committee have signed it, return the entire form (all four pages) to the School of Graduate Studies Deans Office (25 Bishop Place, College Avenue Campus), preferably by hand rather than through the mail.

Please read through the italicized instructions elsewhere in this application and familiarize yourself with the formal obligations you must fulfill between the qualifying examination and the completion of your doctoral studies.

Name (Mr./Ms.) _____
First Last

Local address _____

Permanent home address _____

RUID# _____ Email _____

Phone number (day) _____ (evening) _____

Degrees received:

<u>Institutions</u>	<u>Period of attendance</u>	<u>Degree</u>	<u>Year</u>
_____	_____	_____	_____
_____	_____	_____	_____

First registration as a graduate student at Rutgers _____

Other graduate schools attended, with dates of attendance _____

Graduate program in which you are enrolled _____

I am applying for admission to candidacy for the degree of Doctor of Philosophy.

Date _____ Signature of applicant _____

[For students in programs with language requirements]

The applicant has met the language requirement of the program.

Graduate Director _____

[Qualifying Examination Committee Report]

The applicant has been given a qualifying examination and the records of the applicant's previous graduate education have been examined.

Please affix your signatures to *either* A (UNSUCCESSFUL) or B (SUCCESSFUL):

- A. We recommend that the applicant NOT be admitted to candidacy. The Chairperson of this committee will summarize the committee recommendations in a letter to the applicant and will forward a copy to the Office of the Graduate School within three days of the examination.

Signature

Printed Name

Chairperson _____

Graduate Director _____

Date _____

- B. We recommend that the applicant be admitted to candidacy.

Signature

Printed Name

Chairperson _____

Graduate Director _____

Date _____

To the student: Before you return this form (with the signatures of your committee) to the School of Graduate Studies Dean's Office, please note the following. You will not need this form again until the date of your final examination; you must, however, maintain continuous registration in the School of Graduate Studies until that date, and you must file all documents specified by the School of Graduate Studies checklist for degree completion.

The applicant is admitted to candidacy for the degree of Doctor of Philosophy.

Date _____ Signature of the Dean _____

End of Part I

Part II. Final Examination

To the student: List your credits on the reverse page and verify that you have met the degree requirements. A minimum of 24 research credits and a combined total of 72 credits (course & research) are required for the Ph.D. degree. Present this form to your committee at the same time of your final examination. Your committee must also sign the title page of your dissertation after they have certified your passage of the final examination and after they are satisfied that the dissertation meets their requirements. You must then seek the authorization of the graduate director below and return this form to the School of Graduate Studies Deans office (25 Bishop Place, College Avenue Campus).

[Final Examination Committee Report]

Please affix your signature to *either* A(UNSUCCESSFUL) or B (SUCCESSFUL):

- A. We certify that the candidate did NOT pass the final examination. The Chairperson of this committee will summarize the committee recommendations in a letter to the candidate and will forward a copy to the Office of the Graduate School within three days of the examination.

Signature

Printed Name

_____	_____
_____	_____
_____	_____
_____	_____

Outside Member _____

Chairperson _____

Date _____

- B. We certify that the candidate passed the final examination.

Signature

Printed Name

_____	_____
_____	_____
_____	_____
_____	_____

Outside Member _____

Chairperson _____

Date _____

Report of the Graduate Director

I certify that the candidate has satisfied all the program requirements for the Doctor of Philosophy Degree.

Date _____

Graduate Director _____

Report of the Dean

I report to the Graduate Faculty that the candidate has completed all the requirements for the degree of Doctor of Philosophy and advise that the candidate be recommended to the Board of Governors for this degree.

Date _____ Signature of the Dean _____

Course credits offered toward the degree. You must list these in chronological order before your final defense.

<i>Subject, course number</i>	<i>Title</i>	<i>Term and year</i>	<i>Credits</i>	<i>Grade</i>
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16: _____

Total Transfer Credits _____

Total Credits _____

Research credits (minimum of 24) offered toward the degree. You must list in chronological order.

<i>Subject, course number</i>	<i>Title</i>	<i>Term and year</i>	<i>Credits</i>	<i>Grade</i>
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16: _____

Total Credits _____