

## Request for Reinstatement to the SC&I Master's Programs

All students in SC&I graduate degree programs must maintain continuing-student status by registering each fall and spring semester in course work, in research, or in "Matriculation Continued". Students who do not maintain continuous registration must apply for reinstatement if they are to continue in good standing. A re-enrollment fee will be applied to the student's term bill. To apply for reinstatement, follow the instructions below:

- (1) Provide your student information, including a brief statement explaining your period of absence.
- (2) Submit the completed reinstatement form to the SC&I Office of Student Services via email:  
For MI ([mi@comminfo.rutgers.edu](mailto:mi@comminfo.rutgers.edu)); For MCM ([mcm@comminfo.rutgers.edu](mailto:mcm@comminfo.rutgers.edu));  
For MHCI ([mhci@comminfo.rutgers.edu](mailto:mhci@comminfo.rutgers.edu))
- (3) The department will review your request for reinstatement and notify you of your re-enrollment status. If reinstated, the Graduate Registrar will reactivate your student records permitting you to register for courses. You may contact the Office of Student Services if you have any questions.

Full Name: \_\_\_\_\_ RUID: \_\_\_\_\_

Program: \_\_\_\_\_ Last Enrolled: Year \_\_\_\_\_ Term \_\_\_\_\_

I wish to be reinstated for  $\frac{\quad}{(term / year)}$ .

Current mailing address:

\_\_\_\_\_  
\_\_\_\_\_

Current email address: \_\_\_\_\_

*Provide a brief explanation for your absence.*

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Dept approval \_\_\_\_\_ Date \_\_\_\_\_